



plate

Events & Catering



# Application Form



Personal Information		Office Use
*First Name <i>This must be your name as it appears on your birth certificate or passport.</i>		
Preferred Name <i>If your preferred name is different to your first name, please enter it here. If not, leave blank.</i>		
*Last Name		
Middle Name		
<b>Address</b> <i>Please provide full and correct address details to enable written communications to be sent to you in the future. This should include your unit number (if applicable), house number, full street name and full suburb name.</i>		
*Address		
*Suburb		
*State		
*Postcode		
<b>Contact Details</b>		
*Email Address		
*Mobile Number		
*Home Phone Number		
<b>Other Details</b>		
*Sex		
*Date of Birth		
*Right to Work Evidence Type <i>ie Australian Birth Certificate, Australian Passport, Australian Citizen Certificate or Visa. (Please bring original to your Interview)</i>		
I identify as an Indigenous Person of Australia <i>Please bring your Proof of Aboriginality/Torres Strait Islander Papers to your Interview.</i>	<input type="radio"/> Yes, I am Aboriginal <input type="radio"/> Yes, I am Torres Strait Islander <input type="radio"/> Yes, I am both	
<b>Emergency Contact Details</b>		
*Name		
*Mobile Number		
*Home Phone Number		
*Email Address		
*Relationship		

## Visa Holders

Important Message for VISA HOLDERS only:

IF you are a VISA HOLDER, by continuing with this application you agree and understand as follows:

1. Plate Events & Catering will use your personal information to conduct employment entitlement checks through the Commonwealth Government's Visa Entitlement Verification Online ("VEVO") system. These checks will be conducted regularly during your employment.
2. The purpose of a VEVO check is to confirm that you have a valid right to work in Australia, and to understand any conditions attached to your Visa that may impact your employment.
3. If you are not entitled to be in Australia, the Commonwealth may use the information described in the VEVO data to locate you.

If you do not agree to the above, do not proceed with this application. If you have any questions about this message and what it means, contact Plate Events & Catering Employee Relations Hotline on 1300 651 415

- I accept
- I do not accept

## Consent to Privacy Collection Statement / Privacy Policy

I consent to the use of my personal information in accordance with the "Privacy Collection Statement" and Privacy Policy.

- I accept
- I do not accept

## Terms & Conditions Declaration

I acknowledge that I accept each point outlined in the "Terms & Conditions".

- I accept
- I do not accept

## Applicant Signature

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_

Please attach a Cover Letter and/or Resume outlining your experience, qualifications and attributes, giving us a brief insight into your background and why you believe you'd be the ideal fit for the Plate Events & Catering Team!



p 0408 984 695 | e admin@plateevents.com.au | w www.plateevents.com.au | fb facebook.com/PlateEvents | ig @Plate\_Events





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## Privacy Collection Statement

Plate Events & Catering Pty Ltd (ABN 52 645 413 243) ("**Plate Events**") collects personal information about you in a number of ways, including: via our website (including [www.plateevents.com.au](http://www.plateevents.com.au)), social media pages, and internal websites or intranet (each a "**Website**"); via our mobile and tablet applications (each an "**Application**"); when you sign up for or purchase products or services; and when you interact with us and provide personal information by any other means including either physically or electronically ("**Collection Channels**").

Plate Events does not intend to collect personal information from any person under the age of 18 years without the consent of a parent or legal guardian. Please do not provide personal information if you are aged under 18 years unless you have the consent of a parent or legal guardian.

### Information we collect

Plate Events collects personal information that you provide directly to us. This may include your name, email address, delivery address, date of birth, phone number, payment method, social media handles, photographs of you and other identifying information you choose to provide via a particular Collection Channel. When you use a Website or Application, we may also collect personal information about you in the following general categories:

- **Location information:** If you permit an Application to access location services through the permission system in your mobile device, we may collect the precise location of your device when the Application is running in the foreground or background in order to clock you on, deliver your order or to send you alerts.
- **Transaction information:** We collect your transaction details when you place an order via a Website or Application, including the products you have ordered, the date and time of your order and the amount charged.
- **Usage and preferences:** We collect information about how you interact with our Websites or Applications, including the pages you visit, your preferences and settings that you choose. We may do this through the use of cookies and other similar technologies that uniquely identify you.
- **Device information:** We may collect information about your mobile device such as the hardware model, operating system, preferred language, unique device identifier and mobile network.
- **Employee information:** If you are a job applicant, an employee, or a former employee, using a Website or Application as part of your job, we may collect information about the training modules you have completed, the forms you have submitted, the approvals you have given or received, and other similar information related to your job.
- **Other information:** We may also collect and log information such as your IP address, access dates and times, browser type and pages visited when you interact with a Website or Application.

In addition to the information listed above, in some cases we may collect personal information about you from third parties, including:

- information about you from other people, like your previous employer, referees, parents or guardians;
- information from relevant government departments and law enforcement about your citizenship, residence or visa status and criminal record;
- when you choose to create an account or register for a product or service via a Website or Application using a social media platform such as Facebook;

- when a third party has your consent to disclose your personal information to us, such as when you enter a competition or promotion administered by a third party on our behalf; and
- when it is otherwise lawful for a third party to disclose your personal information to us.

We may also collect personal or anonymous information about you from other sources and may combine that information with other information collected from you or from third parties for the purposes disclosed in this Collection Statement.

## Purposes of collection

Plate Events collects your personal information in order to process your application.

Plate Events also collects your personal information for any other reason stated in the terms of use of a particular Collection Channel.

## Sharing your information

For the purposes described above, your information may be shared with Plate Events employees, subsidiaries and related bodies corporate, promotional partners, professional service providers and other trusted third parties (and their directors, servants and agents), in Australia.

We use your personal information to check with the relevant government departments and law enforcement about your citizenship, residence or visa status and to do criminal record checks. Other businesses help us with these checks. When you accept these rules, you provide your consent to these checks.

## Not providing information

Failure to provide personal information may mean we cannot process your application.

## Privacy Policy

Plate Events Privacy Policy contains information about how you can access and correct your personal information, how you can lodge a complaint regarding the handling of your personal information and how any complaint will be handled by Plate Events. You may contact Plate Events with any queries via email: [plateevents@outlook.com](mailto:plateevents@outlook.com) or at Plate Events & Catering (Attention: Plate Events Privacy Officer), 63 Pelsart Ave Penrith NSW 2750 Australia.





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## Terms & Conditions



By submitting this application, checking the "I Accept" box, you agree to the following:

- I certify that the information contained in this application is true and complete to the best of my knowledge.
- I acknowledge that any false or misleading information I provide may lead to rejection of my application, review of any employment offered by Plate Events & Catering and potentially dismissal from such employment.
- I give consent for Plate Events & Catering to use and disclose my personal information as specified in the privacy policy including consent to contact third parties in order to discuss my suitability for employment with Plate Events & Catering.
- I agree not to interrupt and to not attempt to interrupt the operation of the <http://plateevents.com.au> website and other Plate Events & Catering websites, including that I will not attempt to reverse engineer, decompile or otherwise interfere with those websites.
- I give consent for Plate Events & Catering to communicate with me via email and SMS if and when required.
- If successful, I agree to comply with all of Plate Events & Catering Policies & Procedures, rules and regulations of government authorities and the reasonable and lawful directions of my employer.
- I authorise Plate Events & Catering to keep my personal information on file.
- If successful, I agree to allow Plate Events & Catering to conduct government checks on my right to work status (if applicable).



p 0408 984 695 | e [admin@plateevents.com.au](mailto:admin@plateevents.com.au) | w [www.plateevents.com.au](http://www.plateevents.com.au) | fb [facebook.com/PlateEvents](https://facebook.com/PlateEvents) | ig [@Plate\\_Events](https://@Plate_Events)

